



Christ the King Catholic Voluntary Academy

Bursary Policy

'For I know the plans I have for you, declares the Lord, plans to prosper you and not to harm you, plans to give you hope and a future.' Jeremiah 29:11

The Bursary Fund

The 16 to 19 bursary fund is a fund set up to support students who wouldn't otherwise be able to consider studying at our Sixth Form.

1. Those most in need will be **eligible for a bursary of £1,200 a year**. This includes young people in care, care leavers, young people receiving income support, and disabled young people receiving both Employment Support Allowance and Disability Living Allowance or Personal Independence Payments. -
2. Other students who need financial support to help them to stay in education or training may also be able to claim a bursary to help with costs of transport, food, equipment or other course-related costs.

Those who have been identified as most in need will be eligible for a bursary of £1,200. For all others, Christ the King Catholic Voluntary Academy will decide who most need funds to stay on in education or training and how much they will get, based on evidence submitted with the application.

Bursary Fund at Christ the King Catholic Voluntary Academy

Who will the bursary be paid to?

The principles and priorities in relation to the allocation of the bursary funds for the academic year 2015– 2016 are as follows:

Level 1 – Young people in care, care leavers, young people in receipt of income support and disabled young people in receipt of Employment Support Allowance who are also in receipt of Disability Living Allowance.

Level 2 – Young people who are eligible to receive and receive a Free School Meal.

Level 3 – Young people whose household income is below £20,000 per annum;

Level 4 – Young people who have been affected by a sudden, exceptional change in financial circumstances.

How much can I be entitled to?

Students who meet the criteria to be considered under category 1 will receive a guaranteed payment of £1200 in the academic year 2015 – 2016, payable as follows:

£600 in Autumn Term,

£300 Spring Term,

£300 Summer Term.

Funds will be provided on a match-funded basis. The amount you will receive if you meet the criteria in categories 2, 3 and 4 will be determined by individual circumstances and the requirements of the course being studied.

Payments made under the scheme will be subject to

1. Attendance at all lessons the previous term at 90%.
2. Effort Grades must be on average 2 and above.

There is a limited amount of funding available; therefore, all applications are subject to the availability of funding, at the time of application.

How can this money be used?

Bursaries are designed to help young people pay for the costs related to participation e.g. meals in school, transport, books and equipment and other course-related costs.

Proof of Income

Proof of evidence will be required to support this application and could include:

- Certified letter from the LA regarding Free School Meals
- Certified letter from the DWP
- P60 (additional evidence will also be required) e.g. Child Tax Credits/Working Tax Credits
- Self-employment Income evidence
- Other means tested certification

The Bursary Fund Committee

- The Bursary Fund Committee will normally meet three times per year (September, January and May to consider and review applications). Emergency meetings may need to be called.
- The Bursary Fund Committee will be made up of Mr Brogan (Assistant Principal – Pupil Progress and Entitlement), Miss R Nokes and Mrs H Akers (Heads of Sixth Form) and a Governor.
- Learners and their parents should understand that the available fund is limited. Any appeals against decisions can be made to the Chairman of Governors, via the Clerk to the Governors.
- More than one proof of evidence will be required by the Committee to support this application.